

## **REQUESTS FOR PRICING**

In the summer of 2018, the Geauga Lyric Theater Guild (GLTG) obtained a building permit for construction of various improvements to the theater located at 101 Water Street, Chardon Ohio. Most of the improvements are to the interior of the building, but the scope of work is broad. GLTG has reviewed the scope of work, divided it into three projects of priority and requests a single line item quote for each project. The schedule of each can be carried out independently at the discretion of the successful contractor, within the parameters described below. The contract for each project will be awarded separately. The Scope of Work as identified below is not in any specific order as it relates to the three projects.

The original project and permit documents (including drawings and specifications) dated June 29, 2018 will be used to identify the work for each project and the performance requirements. This Notice and a revision to the drawings dated January 29, 2019 will be used as the basis for pricing instructions, contractor qualifications and the scope of work for each project.

### **GEAUGA LYRIC THEATER GUILD PRIORITY SCOPE OF WORK**

#### **Project 1. WOMEN'S RESTROOM**

- A. The undersigned proposes the amount below to complete the entire scope of work to complete the Women's Restroom as shown in the drawings and described in the specifications.
- B. The price to complete the project for the work related to the Women's Restroom shall include all the work including architectural (demolition, new walls, etc.), plumbing, mechanical (as applicable), electrical, finishes and fixtures.
- C. The successful contractor is NOT required to be a general contractor, and as an example, may be a plumbing contractor. However, the successful contractor will be responsible for the completion of the entire scope of work as shown in the drawings and described in the specifications, to complete the Women's Restroom.
- D. This scope of work is to include the relocation of the janitor's closet and mop sink as shown in the drawings.
- E. There will be a walk through for interested contractors to inspect the existing conditions in the building. This walk through will be held at the site on Wednesday February 6th, 2019, at 2 p.m.
- F. The schedule for the women's restroom shall be coordinated with GLTG, and substantially completed by April 1, 2019. The contractor's proposed schedule shall be provided to Erika Hansen, Executive Director of GLTG, upon being

awarded a contract. The contractor shall coordinate the work with GLTG to minimize disruption of the theater's production schedule.

- G. State your price quote for the completion of the entire scope of work related to Project 1, the Women's Restroom.

\_\_\_\_\_ Dollars (\$\_\_\_\_\_).

**Project 2. ELECTRICAL INFRASTRUCTURE SAFETY UPGRADES**

- A. The undersigned proposes the amount below to complete the scope of work for the Electrical Infrastructure Safety Upgrades as shown in the drawings and described in the specifications.
- B. The successful contractor for the work related to the Electrical Infrastructure Safety Upgrades shall include all disciplines of work including any necessary wall patching, repair and painting including the walls adjacent to the electrical work.
- C. The successful contractor is NOT required to be a general contractor, and may likely be an electrical contractor. The successful contractor will be responsible for the completion of the entire scope of work as shown in the drawings and described in the specifications, to complete the Electrical Infrastructure Safety Upgrades.
- D. This scope of work is to include related alternates shown in the drawings.
- E. There will be a walk through for interested contractors to inspect the existing conditions in the building. This walk through will be held at the site on Wednesday February 6th, 2019, at 2 p.m.
- F. This project shall commence, in coordination with the production schedule for the GLTG, sometime after January 2019 and be completed on or before May 15th, 2019. The contractor's schedule shall be submitted to Erika Hansen, Executive Director of GLTG, upon award of the contract. The contractor shall coordinate the work with GLTG to minimize disruption of the theater's production schedule.
- G. State your quote for the completion of the scope of work related to Project 2, the Electrical Infrastructure Safety Upgrades.

\_\_\_\_\_ Dollars (\$\_\_\_\_\_).

**Project 3. STAGE CEILING DEMOLITION, IMPROVEMENTS, AND CEILING INSULATION**

- A. The undersigned proposes the amount below to complete the entire scope of work to complete the Stage Ceiling Demolition, Improvements, and Ceiling Insulation as shown in the drawings and described in the specifications.
- B. The price to complete the work related to the Stage Ceiling Demolition, Improvements, and Ceiling Insulation Upgrades project shall include all the work and wall patching, repairing, and painting including walls adjacent to the work. This work will also need to be coordinated with the successful bid contractor doing the electrical upgrades in Project 2.
- C. The successful contractor is NOT required to be a general contractor. However, the successful contractor will be responsible for the completion of the entire scope of work as shown in the drawings and described in the specifications, to complete the demolition, improvements and stage ceiling installation.
- D. This scope of work is to include coordination with electrical work defined in the drawings.
- E. There will be a walk through for interested contractors to inspect the existing conditions in the building. This walk through will be held at the site on Wednesday February 6th, 2019, at 2 p.m.
- F. This project shall commence, in coordination with the production schedule for the GLTG, sometime after January 2019 and be completed on or before July 1st, 2019. The contractor's proposed schedule shall be provided to the Erika Hansen, Executive Director of GLTG, upon being awarded a contract. The contractor shall coordinate the work with GLTG to minimize disruption with the theater's production schedule.
- G. State your price quote for the completion of the entire scope of work related to Project 3, the Stage Ceiling Demolition, Improvements, and Ceiling Insulation.

\_\_\_\_\_ Dollars (\$\_\_\_\_\_).

The City of Chardon reserves the right to accept any and all proposals, in whole or in part (by section), to delete certain items within any section, to increase or decrease quantities, to waive any informalities or irregularities and to reject any and all proposals within sixty (60) days after opening of the proposals. The failure to award and authorize a contract within sixty (60) days after the proposals are opened invalidates the entire proceeding, unless the time for awarding and executing the contract is extended by mutual consent of the successful contractor and the

City of Chardon.

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Proposals for pricing will be reviewed by Erika Hansen, Executive Director of GLTG, the City of Chardon, and LDA Architects. An award for each particular project will be given in short order, should proposals meet the criteria of budget and scope of work. Questions regarding contract award will be addressed at the walk-through on February 6, 2019.

### **THE 2019 GEAUGA LYRIC THEATER GUILD INTERIOR IMPROVEMENTS**

Specifications and Contract Documents may be ordered at [www.neblueplanroom.com](http://www.neblueplanroom.com) under the All Public Jobs button or by contacting Northeast Blueprint directly at (216) 261-7500. Contractors must purchase bid documents at their own expense for a document fee of Seventy-Five Dollars (\$75.00), non-refundable, made payable to Northeast Blueprint for hard copies. Alternatively, for Fifty Dollars (\$50.00) the bid documents can be downloaded for electronic file from the Northeast Blueprint website.

Each proposal must contain the full name and address of every person, firm or corporation interested in a c o n t r a c t f o r i m p r o v e m e n t s .

The City of Chardon reserves the right to accept any and all proposals, in whole or in part (by section), to delete certain items within any section, to increase or decrease quantities, to waive any informalities or irregularities and to reject any and all proposals within sixty (60) days after opening of proposals. The failure to award and authorize a contract within sixty (60) days after the proposals are opened invalidates the entire proceeding, unless the time for awarding and executing the contract is extended by mutual consent of the Successful Contractor and the City of Chardon.

Section 9.24 of the Ohio Revised Code prohibits the City of Chardon from awarding a contract to any party against whom an unresolved finding for recovery has been issued by the Auditor of the State of Ohio.

The successful contractor will be required to sign a “Declaration Regarding Material Assistance/Non-Assistance to Terrorist Organization”.

Contractors will be required to comply with Chapter 4115 of the Ohio Revised Code, pertaining to The Ohio Prevailing Wage Law on public works.